



# Service Overview

## Flex Pass

03/2024 v1

[flexoffice.swiss](https://flexoffice.swiss)

**flexoffice**

## Flex Pass

Access to selected FlexOffice locations including digital workstation booking

# Your Benefits

- ✓ All access memberships let your employees work from everywhere
- ✓ Easy and simple desk and meeting room booking
- ✓ No upfront investment
- ✓ Use the FlexOffice infrastructure
- ✓ Flexible conditions
- ✓ Move-in-ready spaces
- ✓ Swisswide network
- ✓ Business community
- ✓ One reliable partner for all needs



## *Included Services*

- ✓ Fully equipped workstation in a designated coworking area
- ✓ Keyless 24/7 access system with smartphone
- ✓ Digital workstation booking
- ✓ Certain amount of all included Meeting Room credits
- ✓ Sound-absorbing phone booths nearby
- ✓ Community kitchen
- ✓ Basic IT/Wifi
- ✓ FlexOffice reception
- ✓ Daily cleaning
- ✓ Free coffee and tea
- ✓ Member app & benefits
- ✓ Electricity, heating, water, ventilation

## *Additional Options*

- Event spaces / Event Management
- 25% discount on list price apply on meeting room bookings after the credits are used
- Printing packages can be booked additional

# Contact us

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Chief Sales Officer

One membership,  
endless possibilities.